



Risk Assessment

COSHH/ EQUIPMENT / PROCEDURE / TASK – RISK ASSESSMENT TITLE New Forest Pony Sales – Beaulieu Road Saleyard	RISK ASSESSMENT NO:	1	DATE:	16.04.2018
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TASK BEING PERFORMED	Sale of horses and ponies	LOCATION	Beaulieu Road Sale Yard, Denny Lodge
Who is at risk?	NFLS Team members, drovers, hauliers and members of the public	COMPLETED BY:	Carolyn Madgwick

Hazards (potentials for harm)	Who may be harmed	Initial Risk (Likely result if hazard is realised)	Initial Potential for Harm			Action Req'd Y/N	CONTROL MEASURES (How is the risk controlled, what measures are required to reduce risk)	Residual Potential for Harm		
			L	S	R			L	S	R
Sale yard structure	NFLS Team Public Hauliers Vendors Purchasers (all)	Unfamiliar gate latches, wooden fencing Causing; musculoskeletal injuries, minor cuts and bruises, splinters Staking of animals or injury on nails if pens are damaged through wear and tear or pony kicking out	2	3	6	Yes	Time taken prior to start of activity for staff to familiarise with facilities. Appropriate signage reminding people not to climb on pens at all times. Pens inspected for any damage prior to each sale; repair equipment available if urgent repairs required during a sale, (rails, hammer and nails). Ponies relocated from damaged pens if repair inappropriate.	1	3	3
Uneven ground, slippery services	NFLS Team Public Hauliers Vendors Purchasers (all)	Slips, trips and falls	2	4	8	Yes	Time taken prior to start of sale for those working to familiarise themselves with the facilities. NFLS members to wear badged clothing to enable identification if MOP needs help. First Aid Kit available in the Plant Room. Walkways to be kept clear, paths maintained and cleared of debris Warning signage where public have access.	1	4	4
Sale ring stands	Public (all)	Slippery surfaces and steps – slips, trips, falls	3	3	9	Yes	Steps covered in mesh to reduce slipping, appropriate signage warning people Maintenance and inspection for any damage carried out prior to sale of steps and mesh firmly in place	2	3	6
Traffic management	NFLS Team Public Hauliers Vendors	Moving vehicles – staff or public walking in path of moving vehicle causing possible fatal or crushing injuries	2	5	10	Yes	Limit speed of moving vehicles, NFLS Team to monitor number of vehicles in unloading/loading area and prevent access if required. Warning signage provided.	1	5	5



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			L	S	R			L	S	R
	Purchasers (all)									
Unloading of livestock	NFLS Team Hauliers Veterinary Surgeon	Horse bites, butting, kicks or crushing Causing; Bodily injury – bruising, cuts, muscular-skeletal injury, broken bones	2	4	8	Yes	First Aid kit available (in Plant Room) and First Aider present. Only NFLS Team (who are experienced livestock handlers) or livestock vendor/haulier to handle livestock. Sticks with flags available to be used to direct livestock as an extension of the arm. Owners lead their own stock if satisfactorily halter broken.	1	4	4
Processing of horses for sale	NFLS Team Auctioneers Vendor Veterinary Surgeon	Horse bites, butting, kicks or crushing Causing; Bodily injury – bruising, cuts, muscular-skeletal injury, broken bones	2	4	8	Yes	Ticketing shed well maintained and built to safely contain animals, only authorised staff and vendor given access and must use central raised platform; experienced handlers only allowed to process stock, read microchips and apply rump stickers. First Aid kit available (in Plant Room) and First Aider present. Auctioneers to have own risk assessment for their activities. Signage on access to chute similar to - 'it is advised that you do not lead ponies through chute'	1	4	4
Handling horses of an unknown background	NFLS Team	Horse bites, butting, kicks or crushing Causing; Bodily injury – bruising, cuts, muscular-skeletal injury, broken bones	3	4	12	Yes	First Aid kit available (in Plant Room) and First Aider present. Only NFLS team or livestock vendor to handle livestock, NFLS Team ensure as far as possible that no other persons handle ponies. The horse runs are arranged in such a way so that the public have no authorised access to free running ponies.	1	4	4
Escaping livestock	All	Unhandled livestock amongst public in public areas if they jump fence or kick out rails	3	4	12	Yes	Gates to public walkways to be kept locked, fencing well maintained and inspected prior to sale. Emergency repair kit kept on site (spare rails, hammer, nails)	2	4	8
Moving livestock into pens in sale yard	NFLS Team Vendor	Horse bites, butting, kicks or crushing Causing; Bodily injury – bruising, cuts, muscular-skeletal injury, broken bones	4	4	16	Yes	Strength of fencing on pens checked prior to sale; passageways kept clear; public not allowed access to livestock areas. Appropriate signage advising only authorised staff within livestock areas. Sticks with flags available to be used to direct livestock as an extension of the arm. Owners lead their own stock if satisfactorily halter broken.	1	4	4
Moving livestock into and around sale ring	NFLS Team Public	Horse bites, butting, kicks or crushing Causing; Bodily injury – bruising, cuts, muscular-skeletal injury, broken bones Potential livestock could jump fencing into	4	4	16	Yes	Strength of fencing on pens checked prior to sale; passageways kept clear; public not allowed access to livestock areas. High fencing around sale ring.	1	4	4



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			L	S	R			L	S	R
		public area								
Microchipping of equines	NFLS Team Public Veterinary Surgeon	Horse bites, butting, kicks or crushing Causing; Bodily injury – bruising, cuts, muscular-skeletal injury, broken bones Potential livestock could jump fencing into public area	4	4	16	Yes	Microchipping will only take place when equine secure in mobile crush and by veterinary surgeon. Signage on crush prohibiting public access/entry.	2	4	8
Using mobile crush	NFLS Team Veterinary Surgeon	Crush injuries, using unfamiliar gate system Causing; Bodily injury – bruising, cuts, muscular skeletal injury, broken bones	3	3	9	Yes	Crush maintained in good working condition and only operated by experienced NFLS Team member. Crush operator to ensure that the exit area clear before releasing ponies from the crush.	1	3	3
Loading of livestock	NFLS Team Hauliers	Horse bites, butting, kicks or crushing Causing; Bodily injury – bruising, cuts, muscular-skeletal injury, broken bones	4	4	16	Yes	First Aid kit available (in Plant Room) and First Aider present. Sale yard designed in such a way that animals are allowed to run down to loading bays out of the way of members of the public and only experienced NFLS Team members assist purchasers in loading ponies into vehicle. Any equines causing problems at loading to be put back into a pen, individually assessed and a loading plan created by NFLS Team members and the haulier.	2	4	8
Manual Handling	NFLS Team Hauliers	Lifting gates, tailboards on transport vehicles	3	3	9	Yes	Personnel to be physically fit and not to lift or move anything that they are not comfortable with. Vehicle owners should lift their own vehicle ramp as they are aware of the weight and condition of the ramp. NFLS Team to be aware of the risk of a falling/failing ramp and to stand clear.	1	3	3
Disease	NFLS Team Public Hauliers (all)	Zoonotic infections from vermin or livestock, e.g. leptospirosis, hepatitis B, Salmonella, Ringworm	3	3	9	Yes	Strict personal hygiene measures followed prior to eating, drinking etc. Hand wash facilities available.	2	3	6
Weather	NFLS Team Public Hauliers (all)	Heavy rain/snow – slippery surfaces – slips, trips, falls Sun – heatstroke	4	2	8	Yes	Cordoning off unsafe areas. Dynamic risk assessment of conditions throughout the operation by NFLS Committee (<i>refer to Emergency Plan</i>)	2	2	4
Fire	NFLS Team Public, Hauliers	Death, burns, smoke Inhalation. The Sales Yard is constructed from wood, in particular the sale ring is at risk from	2	5	10	Yes	The area under the sale ring stands shall be checked for litter and cleared at least yearly. NFLS Team, public and hauliers to make their way to signposted	1	5	5



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	(all)	fire via rubbish and / or a discarded cigarette.					Fire assembly point. NFLS Team to release livestock if it is necessary, safe to do so and only when the area is clear of public. Fire extinguishers regularly checked (and annually inspected by a 3 rd party contractor) available and NFLS Team trained to use if safe to do so. Buckets for water distribution are kept in the Plant Room. Air horn to be used to sound alarm in case of a real event. Auctioneers microphone could be used as a back up to communicate a safety message to the Public if required. Refer to / follow Emergency Plan			
Fire in Catering Vans	All	Fire due to cooking appliances, burns, explosion from gas canisters, smoke inhalation, death	2	5	10	Yes	Approved catering vans only and pre-booked. Catering vans to have own staff, risk assessments, fire blanket and extinguisher. Fire extinguishers regularly checked (and annually inspected by a 3 rd party contractor) available and NFLS Team trained to use if safe to do so. Buckets for water distribution are kept in the Plant Room. Air horn to be used to sound alarm in case of a real event. Auctioneers microphone could be used as a back up to communicate a safety message to the Public if required. Refer to / follow Emergency Plan	1	5	5
FIRST AID CONTACT:	DIRECTORS OF NFLS									
PREPARED BY	Carolyn Madgwick	Signature			<i>Carolyn Madgwick</i>					
CHECKED BY	LUCINDA LANG	Signature			<i>Lucinda Lang</i>					



Risk Assessment

LIKELIHOOD/ SEVERITY	Very Low/ Remote/ 1	Low/ Possible/ 2	Medium/ Likely/ 3	High/ Probable/ 4	Very High/ Definite/ 5
Death/ 5	5	10	15	20	25
Major Injury/ 4	4	8	12	16	20
RIDDOR/ 3	3	6	9	12	15
Minor Injury/ 2	2	4	6	8	10
Near Miss/ 1	1	2	3	4	5
SEVERITY/ LIKELIHOOD	Very Low/ Remote/ 1	Low/ Possible/ 2	Medium/ Likely/ 3	High/ Probable/ 4	Very High/ Definite/ 5
Very High or High = 10 to 25 Medium = 5 to 9 Low or Very Low = 1 to 4.					

Directions for completion

Identify individual hazards, who might be harmed and initial risks.

Score each hazard within the initial potential for harm by likelihood (L) and Severity (S) and record numerical result (R).

Action is required for a score of 5 or above.

Introduce control measures.

Assess residual potential for harm by likelihood (L) and Severity (S) and record numerical result (R).

Repeat introducing control measures until each residual risk score is below 5, or between 5 and 9 provided risks have been reduced so far as is reasonably practicable.

